**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, November 15, 2021**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA

**Note: Those who had Covid-19 concerns preventing them from attending in person were allowed**

**to participate by Zoom Conference Call without loss of voting privileges.**

Called to Order: By Gary Conlay at 5:30pm

Roll Call: Kristi Copeland, Gary Conlay, Tray Murray, and Carolyn Carter were present. George Sewell and Matthew Linn were Excused. Mary Brocato was absent. Bienville, Caddo, DeSoto, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 4 out of 7 board members confirmed by Matthew Linn, Board Chair. Doug Efferson, Executive Director was present.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was welcomed.

Approval of Agenda: Moved by Tray Murray to accept the agenda as presented, seconded by Carolyn Carter, and unanimously approved.

Approval of the Minutes for October 18, 2021: Moved by Tray Murray to accept the minutes as presented, seconded by Kristi Copeland, and unanimously approved.

Guest and Public Comments: None.

Executive Limitations: Doug Efferson gave a summary of his written report on Financial Conditions & Activities, Communication and Support to the Board, and Financial Planning/Budgeting. Doug Efferson informed the Board that he attended two separate meetings this month regarding the LDH/OBH Coordinated Crisis System and the non-Medicaid clients that need a parallel system of care. At both meetings, Doug Efferson encouraged the Shreveport Police Department to submit a grant application to SAMHSA for local funding of non-Medicaid crisis teams and services. Also discussed was the FY23 continuation budget submitted by the District in October. Of note was the fact that no capital outlay or expansion of service requests were submitted due to the Louisiana Department of Health and the Department of Administration saying such requests would be denied since they are expecting a budget deficit for FY23. Mary Brocato moved to accept the report, seconded by Tray Murray, and unanimously approved without any policy changes.

Board Business: Gary Conlay led a review of the Board Job Description policy. Tray Murray moved to accept the policy without any change, seconded by Kristi Copeland, and unanimously approved. The board decided not to have a formal Holiday Social due to Covid-19. The October Board Compliance Monitoring Summary Report was reviewed and accepted. The November Board Compliance Monitoring Tool was completed and given to Doug Efferson for summary. The next meeting date was agreed to be on Monday, December 20th at 5:30pm in-person or by Zoom for those with Covid-19 concerns.

Announcements/Acknowledgements: None.

Adjournment: Tray Murray moved to adjourn the meeting at 6:03pm, seconded by Kristi Copeland, and unanimously approved.

Minutes Prepared by Kristi Copeland, Board Secretary